

# JOHNS HOPKINS UNIVERSITY SCHOOL OF MEDICINE

## General Instructions

**ADMISSION REQUIREMENTS:** Requirements specific to each program are noted in The Johns Hopkins University School of Medicine Catalog and the graduate program website: <http://www.hopkinsmedicine.org/som/students/graduate-programs/welcome/programs>. Questions can be resolved by contacting the program to which you are applying (see graduate program website for contact information).

**PERSONAL STATEMENT:** Please provide a typewritten statement (one-page maximum) indicating the basis of your interest in graduate study and your career objectives. Please include a discussion of any research experience you have had. If you are applying to more than one program, only one statement is required.

The XDBio program\* requires three (3) personal statements (1 page each): 1) Describe your academic and scientific background and how XDBio fits your research and career interests; 2) A description of your research experience with at least one project described in detail; 3) A description of proposed future research directions for the project described in your research experience.

**CURRICULUM VITAE:** A Curriculum Vitae is *required* for applicants to the Biochemistry, Cellular and Molecular Biology, Functional Anatomy and Evolution, History of Medicine, all Health Sciences Informatics programs (MS and PhD), and the XDBio graduate program\*, and is *optional* for all other programs (2-page maximum).

**TRANSFERS:** Applicants desiring to transfer from another school must be in good standing at the school previously attended.

**APPLICATION DEADLINES:** Applications and supporting documents must be received by the dates listed below:

<b>December 1</b>	Biochemistry, Cellular and Molecular Biology Biomedical Engineering Immunology Neuroscience Program in Molecular Biophysics XDBio – Cross-Disciplinary Graduate Program in Biomedical Sciences
<b>December 2</b>	Pathobiology
<b>December 8</b>	Cellular and Molecular Medicine Pharmacology and Molecular Sciences
<b>December 15</b>	Human Genetics and Molecular Biology
<b>December 31</b>	Cellular and Molecular Physiology
<b>January 4</b>	Biological Chemistry
<b>January 10</b>	Functional Anatomy and Evolution
<b>January 15</b>	History of Medicine
<b>February 1</b>	Applied Health Sciences Informatics (MS) Applied Health Sciences Informatics (Online MS) Health Sciences Informatics (PhD) Health Sciences Informatics (MS) Post Baccalaureate Certificate in Clinical Informatics
<b>February 21</b>	Medical and Biological Illustration (MA) – Art Portfolios and Applicant Profiles due January 15

**APPLICATION FEES:** Application fees are non-refundable and receipt is required before an application can be processed. The fee schedule is indicated below. You must pay the fee by credit card at the time of application. Paper applications are available upon request. Please be advised not all programs accept paper applications and the fees are higher than the online application. You may contact the Office of Graduate Student Affairs for the paper application and fee schedule: [gradsoff@jhmi.edu](mailto:gradsoff@jhmi.edu).

\$ 50.00	Johns Hopkins University students (currently enrolled in a degree program) and current JHU employees <i>only</i>
\$110.00	1 program
\$125.00	2-3 programs
\$150.00	4 or more programs

Information regarding reduced application fees and fee waivers can be found on the School of Medicine graduate program website: <http://www.hopkinsmedicine.org/som/students/graduate-programs/admissions/application.html>

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## General Instructions (continued)

The application process is completed entirely online. You can upload all of your supporting application materials to the online application. If you are applying to **more than one** program, only **one application** and **one complete set** of supporting materials is required. We encourage you to submit your completed application **early – before the deadline**.

**SAMPLES OF WORK:** **History of Medicine** requires a thesis, publication, writing sample, or term paper. Please upload the sample of work to the Supplemental Application Information section of the application. **Medical & Biological Illustration** requires an Art Portfolio and Applicant Profile, due **January 15<sup>th</sup>** to the website: <https://hopkinsmedart.slideroom.com/> (open November 1<sup>st</sup> to January 15<sup>th</sup>).

**TRANSCRIPTS:** Transcripts of *all* college and university study (undergraduate and graduate) are required and must be uploaded to the application. If you have attended more than one institution, transcripts from each institution must be received for your application to be considered complete. Applicants should also upload a list of any current courses, and courses that will be taken before beginning graduate study that do not appear on their transcripts in the Supplemental Application Information section. When the courses are completed, official transcripts can be uploaded to the online application in the **Post Submission section, Fall Transcript Upload** field when they become available, after you submit. **Do not** mail documents to the Office of Graduate Student Affairs unless requested or admitted.

- International transcripts must be officially translated into English.
- If grades from a course are reported on another institution's transcript, please notify the Office of Graduate Student Affairs so that we can be certain your status is correctly updated in the system ([gradsoff@jhmi.edu](mailto:gradsoff@jhmi.edu))
- Scan your transcript in the lowest possible resolution. The document should not exceed 2500kb.
- View the document to ensure that it is legible. Illegible documents will not be accepted and will delay the processing of your application.
- If admitted, **official transcripts** from each institution showing proof of graduation and degree conferral will be required prior to matriculation.

To be considered **official**, final transcripts must be sent: **1) by mail, directly from the institution in a sealed envelope**, to the Office of Graduate Student Affairs, or **2) through a secure reporting service** (ex: Parchment, Credentials eScriptSafe, National Student Clearinghouse (JHU SOM Graduate Student Affairs - 207706gs)). We cannot accept electronic transcripts sent via regular email from registrars, or third-party entities in any other format, such as email links or links to secure website. Please direct electronic transcripts to the email: [gradsoff@jhmi.edu](mailto:gradsoff@jhmi.edu)

**LETTERS OF RECOMMENDATION:** Letters of recommendation must be submitted through the online recommendation system. Applicants will need to obtain the name and email address of their recommenders when completing the application. Please request your letters of recommendation from faculty members or other professionals who are acquainted with you and your academic work. These letters should comment on your aptitude and promise for independent research.

The School of Medicine graduate programs require **three** letters of recommendation. The Post Baccalaureate Certificate in Clinical Informatics requires two letters of recommendation.

Applicants to the **Medical and Biological Illustration** program must obtain a letter from faculty members in both Science and Art.

### **GRADUATE RECORD EXAMINATION AND TEST OF ENGLISH AS A FOREIGN LANGUAGE: INSTITUTION CODE 5316**

Applicants should request the results of the GRE and TOEFL test be sent directly to **Johns Hopkins University PhD Medicine 5316**. The Department Code is not necessary. **You must take the GRE/TOEFL in sufficient time for the score reports to reach us by the application deadline. Scores received after the application deadline may result in your application status being incomplete.** Test scores reported to the wrong Institution Code must be re-sent to the correct code 5316. You may submit your application **prior to taking the tests** and we will match the official score report to your file when it becomes available.

The **Applied Health Sciences Informatics, Health Sciences Informatics (MS and PhD), and Certificate in Clinical Informatics** programs have specific requirements for the GRE. Please review the program websites for a complete list of requirements.

The GRE exam is *optional* for the Biochemistry, Cellular & Molecular Biology, Cellular and Molecular Medicine, Neuroscience, Program in Molecular Biophysics, and XDBio graduate programs. The admission committee will make no assumptions if a GRE score is omitted from an application, but inclusion of a good score may improve the application package of a candidate with deficiencies in some areas.

Our programs **do not** require the GRE Subject test; however, applicants are encouraged to submit scores.

**ENGLISH PROFICIENCY SCORES: TOEFL INSTITUTION CODE 5316.** TOEFL or IELTS scores are required for international applicants. The TOEFL requirement will be waived if you have completed your degree in a U.S. institution, or are currently enrolled and will receive a degree from a university within the U.S. prior to matriculation at JHU-SOM. To report official IELTS test scores, please include the Test Report Form (TRF) verification number on the application.

**Medical College Admissions Test:** MCAT scores are not required. Some programs will accept the MCAT in place of the GRE; please contact them directly to inquire. Contact information is available on the graduate program website: [www.hopkinsmedicine.org/som/students/graduate-programs/welcome/contact.html](http://www.hopkinsmedicine.org/som/students/graduate-programs/welcome/contact.html) If you plan to submit MCAT scores, please upload a copy of the official results, including verification code, to the application.

The Johns Hopkins University is committed to equal opportunity for its faculty, staff, and students. To that end, the university does not discriminate on the basis of sex, gender, marital status, pregnancy, race, color, ethnicity, national origin, age, disability, religion, sexual orientation, gender identity or expression, veteran status or any other legally protected characteristic. The university is committed to providing qualified individuals access to all academic and employment programs, benefits, and activities based on demonstrated ability, performance and merit without regard to personal factors that are irrelevant to the program involved. Questions should be referred to the Office of Institutional Equity, Wyman Park Building, Suite 515. Telephone: (410) 516-8075, (TTY): 711, MD Relay.